

CITY OF FREDERICK
WATERSHED AD-HOC COMMITTEE
MINUTES

Meeting #2
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DATE/TIME: Thursday, September 11, 2014 (1:30 p.m. – 2:30 p.m.)

LOCATION: DPW Training Room, 111 Airport Drive, East, Frederick, MD

MEETING: #2

ATTENDEES:	<u>Members</u>	<u>City</u>
	Sheldon Barron	Marc Stachowski, Committee Facilitator
	Mark Boggs	Jenny Willoughby, Sustainability Manager
	Justin Collins	
	Ryan Delaney	<u>Maryland DNR</u>
	Dave Diehl	
	Sally Fulmer	Donnie Rohrbaugh, DNR Wildlife
	Clyde Hicks	Adam Miller, DNR Forestry
	James Johnson	Dan Hudson, DNR Park Service
	Mark Lawrence	
	Darius Mark	<u>Guests</u>
	Pat Oliva	
	Kevin Sayers	Sylvia Carignan, Frederick News-Post
	John Switzer	
	Ted Trey	
	Phil VanWerkhoven	

1. Approval of Minutes: On a motion by Dave Diehl and seconded by Mark Boggs, the minutes of August 14, 2014, were unanimously approved.
2. General Discussion:
 - a. Concern for habitat maintenance (i.e. food, plantings, wildlife, invasive species, etc.) and the desire to use natural ways to enhance and to draw wildlife to the area was brought up. It was noted that DNR works with the foresters and handles this aspect of the Watershed. It was asked if a staff member was handling any type of Habitat Study; Marc indicated that none within this Committee; however, could make a request from DNR.
 - b. It was suggested that an assessment be performed to identify where the problem of sediment control was coming from. It was noted that DNR is currently conducting a study on silt in the Watershed area.
 - c. Currently the DNR and Sheriff's Department have policing jurisdiction.
 - d. Recommendation that there should be an overall statement of the Forest Stewardship Plan (FSP) goals and that maybe addressing the FSP should be one of the first objectives. Marc reminded all that this Committee's focus is to be on addressing the "Recreational Use" section of the FSP.

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- e. One of the concerns that was felt that needed to be addressed (under Long-Term Maintenance) was the use of the Watershed as a “party place” where fires are built, trash left, etc. Some areas used are on trails; some off trails.
 - f. Request was made for an updated map identifying the trails and a copy of the FSP. Donnie (DNR) would check on the updated map and send to Marc. It was noted that, currently, the only sanctioned trail is the Blue Trail.
 - g. Marc stated that once the Committee completes its recommendations, the Committee’s report will need to go to the Mayor and Board for adoption and direction and/or assistance in obtaining funds needed to move forward with putting the recommendations into effect.
 - h. Marc noted that if the Watershed Committee time-frame was approved for a one-year period. He would like to provide the Mayor and Board with updates on the Committee’s progress at least 4 times during the year. If the Committee needs to go past the one year mark, extension of the Committee may be approved by the Mayor.
3. List of Objectives (Review and Prioritizing): Marc had prepared a board chart which noted the list of eight (8) objectives identified as goals for the Committee. He asked each member to mark on the board the objectives they feel were most important (using scale of 1- 8). (*see attached replica of results of Committee member priorities*).
- a. After tallying the total scores, it was shown that the order of priorities suggested by the Committee were as follows:
 - 1. ***Develop a Sanctioned Trail Network****
 - 2. ***Revise the Forest Stewardship Plan****
 - 3. ***Develop a Long-Term Maintenance Program****
 - 4. ***Establish Enforcement Procedures****
 - 5. Develop Parking/Signage Plan
 - 6. Create Public Information & Marketing Plan
 - 7. Identify funding sources
 - 8. Miscellaneous (Emergency Rescue Plan, etc.)
 - b. Sub-Committee Groups were then established for the top (4) priorities* listed above (*See attached list of Sub-Committee Groups and Members*).
4. Homework for Next Meeting: Each Sub-Committee group to meet
- a. Pick spokesman or 2 for each Sub-Committee
 - b. Review and plan on how to implement the objectives within the group
 - c. Think about and identify resources the group may need

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The meeting was adjourned at 3:00 p.m.

NEXT MEETING

Thursday, October 9, 2014
1:30 p.m.
DPW Training Room